



Summary: Robert's Rules of Order

| To... | You say... | Interrupt Speaker | Need 2nd | Debatable | Amendable | Vote Needed | Reconsider |
|---|--|-------------------|----------|-----------|-----------|-------------|------------|
| Adjourn meeting | I move that we adjourn | No | Yes | No | No | Majority | No |
| Call an intermission | I move that we recess for... | No | Yes | No | Yes | Majority | No |
| Complain about heat, noise, etc. | I rise to a question of privilege | No | No | No | No | Majority | No |
| Temporarily suspend consideration of an issue | I move to table the motion | No | Yes | No | No | Majority | No |
| End debate and amendments | I move the previous question | No | Yes | No | No | 2/3 | Yes |
| Postpone discussion for a certain time | I move to postpone discussion until... | No | Yes | Yes | Yes | Majority | Yes |
| Give closer study to something | I move to refer the matter to committee... | No | Yes | Yes | Yes | Majority | Yes |
| Amend a motion | I move to amend the motion by... | No | Yes | Yes | Yes | Majority | Yes |
| Introduce business | I move that... | No | Yes | Yes | Yes | Majority | Yes |

Motions listed above are in order of precedence. Motions listed below are in no particular order

| | | | | | | | |
|---|--|-----|-----|-----|----|----------|-----|
| Vote on the ruling of a chair | I appeal from the chair's decision | Yes | Yes | Yes | No | Majority | Yes |
| Reconsider a hasty action | I move to reconsider the vote on... | Yes | Yes | Yes | No | Majority | No |
| Request information | Point of information... | Yes | No | No | No | No Vote | No |
| Protest breach of rules or conduct | I rise to a point of order | Yes | No | No | No | No Vote | No |
| Avoid considering an improper matter | I object to consideration of this motion | Yes | No | No | No | 2/3 | Yes |
| Take up a previously tabled matter | I move to take from the table... | No | Yes | No | No | Majority | No |
| Suspend rules temporarily | I move to suspend the rules so that... | No | Yes | No | No | 2/3 | No |
| Verify a voice vote by having members stand | I call for a division or Division? | Yes | No | No | No | No Vote | No |